

Message Text

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TO AMEMBASSY LAGOS PRIORITY

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TAGS: OCON, UNESCO

SUBJECT: INSTRUCTIONS FOR HEAD OF USG OBSERVER DELEGATION
TO UNESCO CONFERENCE OF MINISTERS OF EDUCATION OF AFRICAN
MEMBER STATES, LAGOS, JAN 27-FEB 4, 1976

FOR AMBASSADOR EASUM

REF: STATE 15320, LAGOS 866, STATE 017655

1. THESE INSTRUCTIONS WILL GUIDE YOU AS HEAD OF THE
UNITED STATES OBSERVER DELEGATION TO THE CONFERENCE OF
MINISTERS OF EDUCATION OF AFRICAN MEMBER STATES OF THE
UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGAN-
IZATION (UNESCO) TO BE CONVENED AT LAGOS ON JANUARY 27,
1976. YOU ARE OF COURSE FAMILIAR WITH INSTRUCTIONS OF THIS
NATURE, BUT IT WOULD BE APPRECIATED IF YOU WOULD ENSURE
THAT THEY ARE MADE KNOWN TO ALL MEMBERS OF YOUR DELEGATION.

2. AS HEAD OF THE DELEGATION YOU ARE RESPONSIBLE FOR
ORGANIZING IT AND FOR ASSIGNING WORK TO EACH MEMBER. IF YOU
SHOULD BECOME UNABLE TO DISCHARGE YOUR DUTIES BECAUSE OF
ABSENCE, DISABILITY, OR FOR ANY OTHER REASON, YOU MAY
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DELEGATE YOUR AUTHORITY FOR AS LONG AS NECESSARY TO YOUR

ALTERNATE, MR. BRUCE.

3. YOUR DELEGATION HAS BEEN ACCREDITED OFFICIALLY. ANY STATEMENT MADE FOR THE DELEGATION OR BY ITS MEMBERS MAY BE INTERPRETED AS THE OFFICIAL VIEWS OF THIS GOVERNMENT AND NOT THE VIEWS OF INDIVIDUAL MEMBERS. ACCORDINGLY, THE DELEGATION MUST ACT AS A UNIT. YOU ARE RESPONSIBLE FOR MAINTAINING NECESSARY CONFORMITY WITHIN THE DELEGATION, AND IF THE MEMBERS OF THE DELEGATION DISAGREE, YOUR DECISION SHALL BE FINAL AND BINDING. IF DELEGATION MEMBERS ARE CALLED UPON TO EXPRESS OPINIONS PUBLICLY OR PRIVATELY ON UNITED STATES POLICIES OR PROGRAMS NOT GERMANE TO THE MEETING, THEY SHOULD IDENTIFY SUCH REMARKS AS PERSONAL AND UNOFFICIAL.

4. IN VIEW OF THE TECHNICAL NATURE OF THIS MEETING NO POSITION PAPERS HAVE BEEN PREPARED. YOU AND YOUR COLLEAGUES ARE EXPECTED TO CONTRIBUTE TO THE DISCUSSION ON THE BASIS OF YOUR BACKGROUND AND KNOWLEDGE. YOU SHOULD, IF APPROPRIATE, MAKE CLEAR TO THE OTHER PARTICIPANTS THAT YOUR VIEWS OR OPINIONS DO NOT NECESSARILY REPRESENT OR REFLECT US GOVERNMENT POLICIES.

5. YOU SHOULD SEEK INSTRUCTIONS FROM THE DEPARTMENT OF STATE WHENEVER NECESSARY. THE DEPARTMENT PREFERS THAT THE REQUEST ARRIVE TELEGRAPHICALLY SO THAT IT WILL RECEIVE NORMAL DISTRIBUTION TO INTERESTED AGENCIES IN WASHINGTON. TELEGRAPHIC RECEIPT WILL ALSO FACILITATE A PROMPT AND CONSIDERED RESPONSE.

6. IN SITUATIONS OF GREAT URGENCY AND IMMEDIACY FOR WHICH A TELEGRAPHIC EXCHANGE WOULD BE TOO SLOW, YOU MAY TELEPHONE THE DEPARTMENT OF STATE AT A SUFFICIENTLY HIGH LEVEL TO OBTAIN IMMEDIATE INSTRUCTIONS. YOU SHOULD NOT USE THE TELEPHONE IN ORDER TO BYPASS NORMAL CONSULTATIONS WHICH WOULD RESULT FROM A TELEGRAPHIC REQUEST FOR INSTRUCTIONS. IN ALL CASES YOU SHOULD SEEK OR ACCEPT INSTRUCTIONS ONLY FROM THE DEPARTMENT OF STATE.

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ESSENTIAL TO CURTAIL PROLIFERATION OF INTERNATIONAL BODIES AND TO AVOID UNNECESSARY COMMITMENTS ON THE PART OF THE UNITED STATES TO PARTICIPATE IN PRESENTLY UNSCHEDULED MEETINGS. ACCORDINGLY, WITHOUT SPECIFIC AUTHORIZATION IN WRITING FROM THE DEPARTMENT OF STATE, YOU SHOULD NOT AGREE TO THE SCHEDULING OF ANY EXTRAORDINARY OR AD HOC MEETINGS OR THE ESTABLISHMENT OF ANY NEW SUBCOMMITTEE, STUDY GROUP, WORKING PARTY, OR THE LIKE, WHICH MIGHT INVOLVE UNITED

STATES PARTICIPATION.

8. YOU SHOULD ENSURE THAT ONLY PERSONS THAT THE DEPARTMENT HAS AUTHORIZED TO BE ACCREDITED ARE SHOWN AS PART OF THE UNITED STATES DELEGATION IN THE OFFICIAL SECRETARIAT LIST FOR THE MEETING. UNLESS OTHERWISE AUTHORIZED, YOU SHOULD ONLY ALLOW ACCREDITED PERSONS TO PARTICIPATE IN THE WORK OF THE DELEGATION. YOU SHOULD PROMPTLY REPORT TO THE DEPARTMENT THE PRESENCE OF ANY UNACCREDITED OR UNAUTHORIZED OFFICIALS OF THE EXECUTIVE BRANCH WHO ATTEMPT TO INSERT THEMSELVES AS PART OF THE DELEGATION.

9. THE DEPARTMENT OF STATE HAS ALLOTTED FUNDS FOR THE DELEGATION'S OFFICIAL ENTERTAINMENT OF FOREIGN DELEGATES AND OFFICIALS OF THE CONFERENCE SECRETARIAT AND HAS AUTHORIZED THE EMBASSY TO EXPEND THEM AT YOUR DIRECTION. YOU ARE RESPONSIBLE FOR ENSURING THAT REPRESENTATION ACTIVITIES ARE PLANNED CAREFULLY AND THAT COSTS DO NOT EXCEED THE AUTHORIZED AMOUNT.

10. DURING THE COURSE OF THE MEETING YOU SHOULD INFORM THE DEPARTMENT OF STATE OF ALL SIGNIFICANT DEVELOPMENTS, INCLUDING POLITICAL ISSUES INJECTED INTO THE CONFERENCE, WHETHER GERMANE OR EXTRANEIOUS TO THE AGENDA. YOU SHOULD ALSO PREPARE ANALYTICAL REPORTS, IF APPROPRIATE, ON ISSUES RAISED AT THE CONFERENCE WHICH MAY HAVE A BEARING ON UNITED STATES FOREIGN POLICY.

11. PLEASE SUBMIT A REPORT WITHIN THIRTY DAYS AFTER THE CLOSE OF THE MEETING COVERING THE DELEGATION'S WORK AND THE FINAL ACTIONS TAKEN AS WELL AS ANY POLITICAL MATTERS WHICH AROSE. THIS REPORT, A PERMANENT GOVERNMENT RECORD, SHOULD FOLLOW AS CLOSELY AS POSSIBLE THE UNCLASSIFIED

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GUIDE ENTITLED "REPORTS REQUIRED OF UNITED STATES DELEGATIONS TO INTERNATIONAL CONFERENCES" (IC/7).(COPY BEING POUCHED.)

12. A MEMBER, OR MEMBERS, OF YOUR DELEGATION MAY POSSIBLY DISAGREE WITH YOUR APPRAISAL OF THE WORK AND ACCOMPLISHMENTS OF THE CONFERENCE--ESPECIALLY AS THEY AFFECT U.S. INTERESTS AND POLICY. IF SUCH A DISAGREEMENT EXISTS, THE MEMBER OR MEMBERS MAY FILE A SEPARATE OR DISSENTING REPORT WHICH YOU SHOULD APPEND TO YOUR REPORT.

13. IF APPROPRIATE, YOU SHOULD ALSO SUBMIT A SEPARATE CLASSIFIED REPORT COVERING THE SUBJECTS MENTIONED IN THE ABOVE GUIDE UNDER THE HEADING "CLASSIFIED REPORT OF THE UNITED STATES DELEGATION".

14. REPORTS SHOULD BE ADDRESSED TO THE SECRETARY OF STATE AND MARKED FOR THE ATTENTION OF THE OFFICE OF INTERNATIONAL CONFERENCES.

15. IN ADDITION TO THE FOREGOING REPORTS, YOU SHOULD TRANSMIT TO THE DEPARTMENT BY CABLE AT THE CLOSE OF THE CONFERENCE A VERY BRIEF SUMMARY GIVING THE HIGHLIGHTS OF THE SESSIONS. THE DATE AND PLACE OF THE NEXT CONFERENCE, IF DECIDED, SHOULD ALSO BE INCLUDED.

16. YOU SHOULD ENSURE THAT ONE COMPLETE SET OF ALL OFFICIAL CONFERENCE DOCUMENTS AND UNITED STATES DELEGATION DOCUMENTS IS ASSEMBLED AND SENT TO THE DEPARTMENT MARKED FOR THE ATTENTION OF THE OFFICE OF INTERNATIONAL CONFERENCES.

17. YOUR WILLINGNESS TO ACCEPT THIS RESPONSIBILITY IN ADDITION TO YOUR REGULAR DUTIES IS GREATLY APPRECIATED.
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